Work Group: Applications Subcommittee

Date	11/1/2006	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#314 - Plaza Tower	Call-In #	

Agency / Attendees / Role

AIKCU	Steve Dooley	Subcommittee Member
COT	Glenn Thomas	Subcommittee Member
ConnectKY	Heather Gate	Subcommittee Member
CPE	Miko Pattie	Subcommittee Chair
EPSB	Valerie Armstrong	Subcommittee Member
KCDHH	John Barnes	Subcommittee Member
KCTCS	Alicia Crouch	Subcommittee Member
KDE	Charlotte Chowning	Subcommittee Member
KSU	Terry Magel	Subcommittee Member
UK	Tad Pedigo	Subcommittee Member
UK	Rex Stidham	Subcommittee Member
UofL	Hannelore Rader	Subcommitte Member
Workforce	Joe Morgan	Subcommittee Member

Agenda/Decisions

Item:	Introduction of New Members	Decision(s)
1	We have 2 new members, Tad Pedigo, Director of Teaching & Academic Support Center, UK and Hannelore Rader, Dean of Libraries, UofL.	

Item:	Guidelines for Inclusion of Applications	Decision(s)
2	The group discussed the clarification of "Student/Learner", "Applications", etc. The consensus is to include definitions and examples in the Guidelines and the Matrix. The group discussed and revised guidelines as follows: 1. Meet federal or state mandates 2. Has direct impact on student learning 3. Reduce need for remediation 4. Facilitate student assessment 5. Support student's success in lifelong learning 6. Breadth & depth of impact 7. Facilitate equal access 8. Improve effectiveness of educators 9. Improve administrative processes 10. Maximize use of resources	To be discussed further at our next meeting.

Item:	Testing the Guidelines for Inclusion of Applications	Decision(s)
3	The group then used the Application Matrix items to test if the Guidelines are usable. We tested 3 apps, Internet2 applications, Course management system, and Electronic communications and listed the number of guidelines that support these applications. We deleted "Distance Learning" as an application as it is too general. The test indicates that these guidelines are workable. The consensus is that "if it's a stretch to apply the guidelines, then it's a NO." The group feels good about these guidelines; more testing need to be done.	To test more applications at our next meeting

Item:	Handouts	Decision(s)
4	1. Applications matrix	
	2. Oct. 18 Meeting minutes	

Next Meeting	Agenda Items Suggested and/or Moved Forward
11/15/06	**Items:**

1. Guiding Principles for Applications To Be Included
2. Testing More Applications
3. Applications Matrix
4. Timeline for the Subcommittee

KPID = Key Point(s) Influencing Decision *(e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.)* will be noted as and if they apply to individual decisions.